

2025-2026 Monthly Collaboration Log

Logs are due on the 1st of every month (September Log through April Log)

Directions: Coaches, meet a minimum of 1 hour per week with your teacher. Use the [Monthly Collaboration Log Resources](#) for support in facilitating your weekly meetings.

Coaches, at the end of the month, include your signature and obtain your teacher's electronic signature before uploading the log to your digital account.

Induction Coach Name: John Jacobsen		Participating Teacher Name: Bill Johnson		Teacher Placement (Grade Level & Subject): 11 th & History/AVID				Month of: February	Total hours: 4
Date:	2/5	Date:	2/11	Date:	2/18	Date:	2/27	Date:	
Hours:	1	Hours:	1	Hours:	1	Hours:	1	Hours:	
Notes to Program:									

Coaches, each week document the highlights and insights from your weekly conversations to provide evidence of teacher growth over the course of the month.

Please clearly distinguish from one meeting to the next by dating or color coding. If needed, here are [sample guiding questions](#) to guide your conversation.

Strengths or Current Celebrations:

Lesson planning is going better in history. Has the rest of the year paced out. Goal is to get to the end of the Cold War and the fall of the Berlin Wall. Enjoying working with students in All Quiet On The Western Front novel. AVID connections seem better.

Accountability strategies on reading the novel being somewhat used. Thinking of Roaring Twenties activity later in the week and how to get buy in from the students. Learned from lessons last week of what could be better to keep kids on track and wrote it down in lesson plan book so that he will remember.

Was able to plan the rest of Roaring 20's and stay on pace. Big accomplishment. Beginning the Great Depression on Monday as planned. More of a stride taking place with the history class. Plotting out next week using some of the resources that I had shared with him when we were planning. Sifting through primary doc resources. Feeling confident about planning process compared. Had a really successful Stock Market lesson plan and 5th period, the more difficult period, students were really engaged.

Current Focus or Challenges:

Making sure content is relevant and not over teaching or spending time on topics that were covered in World History, like WWI. Some students are not completing work. So, giving them a time frame is working for some but others still not getting turned in. Need to address that. Also, feels like it is going to be hard to get all the way through Cold War despite pacing guide.

He feels like student behavior is going back to the beginning of year. I prepped him both before the beginning of winter break and after that he will have to reteach students the expectations of his classroom. Feels that he is facing the indifference of AVID lesson plans. Has a hard time sticking with pacing plans. Still gets very emotional and discouraged when discussing where he is and where he wants to be. Has a hard time establishing the pace of class and lets the pace just unfold as opposed to pushing the kids to work and meet their deadlines.

Sticking to the plan and wrapping up The Roaring Twenties on time. Needs to put together The Great Depression to start on the 21st.

How to wrap up AVID in a beneficial way for each grade and sending the Seniors off. Has a group still pushing the limits but generally others on board.

Discussion of goals related to ILP/Focus of Practice:

Coaches, share the **insights** your teacher has described as it relates to their weekly ILP/Focus of Practice reflections.

Started using exit tickets. Rethinking daily exit ticket to use instead as a lesson exit ticket since some lessons are two days or sometimes do not finish a lesson that day.

Updating exit tickets and have been utilizing.

Not able to get full participation on exit tickets, even with point value attached given. Give them about 5 minutes. Collected 4 so far and one for prohibition tomorrow.

Induction Coach's NEXT STEPS to Support Teacher:

In relation to goals, any current teacher needs, CSTP growth and/or teacher's ILP/Focus of Practice

Accountability to stay on pacing guide. Bill paced out the rest of the year and coach provided feedback on guide which Bill can utilize if he decides. Extensive discussions inside and out of Induction meetings on the importance of teaching the U.S. History standards and not providing 1-3 days of background content that are covered in World History. Major discussions also on how to hook the background content into introductions, hook exercise, warm-ups, etc. So then Bill can start his lesson and not

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Looking at data. Deciding that if 50% of class is getting it feels good about it, if not then reteaches. We discussed realistic level of understanding. Feels like the feedback is really helpful and has been using it.

Discussion of other long term/short term goals:

Focus, challenges, CSTP actionable next steps and/or teacher needs (Encouraged, not required)

Going to use Roaring 20's and Great Depression to make up 6 weeks for AC Project. Has submitted for approval but waiting to hear back.

Staying aware pacing to make sure he stays on the 6-week, Hodges doing a reflective journal at the suggestion of the reviewer.

Has stayed on pace to pacing schedule and thinking about the second three-week unit and final assessment as pertains to the data collection for the ARP.

Challenge in getting 100% participation of exit tickets. Last time we brainstormed ideas to get them to participate so went back over these and what worked idea. Worth points now so some students realizing the points add up and that they better start doing them.

spending a couple days reviewing before and falling behind his pacing guide.

Help with upcoming AVID Field Trip and looking over rest of Roaring 20's unit. Providing feedback on lesson plan ideas and unit pacing.

Reminding Bill on the professional steps of planning a field trip, permission slips, lunch counts, detention/grade checks, and field trip e-mail to teachers and office step. Accompanying on upcoming UCLA field trip but Bill will be in charge.

Coaches, take a moment to review this month's notes with your teacher, discuss the questions below, and document teacher responses to both prompts. Your teacher should be reflecting across all CSTPs over the course of their program, so if you are seeing the same CSTPs emerging month after month, contact your designated Induction team member for guidance.

End of Month CSTP Reflection:

a) Based on the information captured from this month's conversations, which Domain is emerging as a key theme? (Highlight Domain below)

Domain I: Professionalism

Domain II: Instructional Culture & Classroom Management

Domain III: Effective Use of Lesson Design & Instructional Time

Domain IV: Student Engagement & Agency

Domain V: Data-Driven & Differentiated Instruction

b) Based off the Domain you selected above, use the [CSTP Connections](#) document to identify **one specific CSTP element** you have grown in this month. Please identify the entire CSTP element (number and title). **2C - Organizational and Resource Management:** Teachers organize and manage learning structures, processes, resources, and supports in order to provide a safe and productive learning environment in which each student can grow and thrive.

Additional Support

(If you refer your teacher to meet with someone else besides yourself for a different area of expertise, please reflect with your teacher after the meeting and respond to the questions below. This is not required every month. Document this time and date in your total monthly hours and below.)

- **Title of individual & reason for referral:**
- **Date and time spent:**
- **How was this meeting/observation beneficial to you? How might you use this in your practice?**

Signature of Induction Coach: John Jacobsen

Signature of Participating Teacher: Bill Johnson

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Strengths or Current Celebrations:

2/5- Lesson planning is going better in history. Has the rest of the year paced out. Goal is to get to the end of the Cold War and the fall of the Berlin Wall. Enjoying working with students in All Quiet On The Western Front novel. AVID connections seem better.

2/11- Accountability strategies on reading the novel being somewhat used. Thinking of Roaring Twenties activity later in the week and how to get buy in from the students. Learned from lessons last week of what could be better to keep kids on track and wrote it down in lesson plan book so that he will remember.

2/18- Was able to plan the rest of Roaring 20's and stay on pace. Big accomplishment. Beginning the Great Depression on Monday as planned.

2/27- More of a stride taking place with the history class. Plotting out next week using some of the resources that I had shared with him when we were planning. Sifting through primary doc resources. Feeling confident about planning process compared. Had a really successful Stock Market lesson plan and 5th period, the more difficult period, students were really engaged.

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