

PARTICIPATING TEACHER QUALIFICATIONS, ROLES, AND RESPONSIBILITIES
[Must be signed by each Participating Teacher at the time of registration]

Print Name: _____
Signature: _____
Date: _____

*To be reviewed and signed
at Induction Collaboration*

District: _____
School Site: _____
Grade/Subject: _____

*To be reviewed and signed
at Induction Collaboration*

I, being the person named above, understand and agree that to receive the full benefits provided by the Fresno County Superintendent of Schools ("FCSS") "Induction Program," my participation and enrollment begins today upon signing of this document. My participation and enrollment carries with it certain personal responsibilities and expectations, which include but are not limited to, the following:

1. Work collaboratively with my assigned Induction Coach ("Coach") by meeting on a set day and time a minimum of 1 hour a week, and communicating on a regular basis.
2. Collaborate with my Coach to complete and submit to FCSS staff who are responsible to implement the Program ("Induction Program Staff") collaboration logs.
3. Work collaboratively with my Coach to develop an ILP that includes professional growth objectives based on evidence, reflection, and the California Standards for the Teaching Profession (CSTP).
4. If either I or the Coach assigned to assist me are dissatisfied with the pairing, the dissatisfied party will contact Induction Program Staff at the earliest practical opportunity.
5. I understand that I must demonstrate honesty, integrity and adherence to professional conduct standards regarding all Induction Program requirements and activities. Failure to do so will result in an adverse recommendation for a clear credential. I further understand the FCSS or employing agency may report any misconduct to the CTC.
6. Attend regularly scheduled meetings, trainings, and workshops related to induction requirements, bring all required materials to the collaborative meetings, and maintain professional conduct throughout the meetings.
7. Use the Continuum of Teaching Practice ("CTP") as a guide for self-assessment.
8. Complete all Induction Program requirements in collaboration with my Coach. I understand that failure to complete requirements in a timely manner will result in additional meetings and/or observations with the Induction Program Staff and/or notification to my School Site Administrator. Failure to complete requirements in a timely and consistent manner within two years may result in an extended program for the Participating Teacher. When a Participating Teacher is required to continue the program into the next fiscal year, the School shall be invoiced \$1250 per semester beyond the initially established two-year plan.
9. Collect all required evidence in my Digital Account that demonstrates professional growth objectives as they relate to CSTPs, state adopted frameworks, and adopted curriculum. Participate in local and State evaluation activities of the Induction Program and their operations (i.e. surveys, questionnaires, and interviews).
10. Level I teachers may need to complete additional requirements. Any and all costs related to these additional requirements are the responsibility of the PT.
11. Understand the following: (A) my participation in an Induction Program has no bearing on, and plays no part in, my formal evaluation process in the School; (B) The Induction Program and my responsibilities to the program and for obtaining my clear credential were explained to me. I am expected to complete the Induction Program within 2 school years; (C) I may request an extension by completing an Induction Program Extension Request only if personal catastrophic incidents or illness prevent me from completing the Induction Program within the two years; (D) I must successfully complete all Induction Program requirements within two school years in order to be recommended for my Clear Teaching Credential; and (E) Feedback on my Coach's effectiveness will be collected, analyzed, and shared with applicable program partners, used in state reporting, and considered for future Coach nomination.

12. An Early Completion Option (ECO) is available for qualified teachers with at least three years of prior teaching experience and who successfully meet all ECO application requirements; interested teachers must attend a mandatory ECO informational meeting to move forward in the application process.

13. I understand the Advice and Assistance Process for the FCSS Induction Program. I understand that my participation in the Induction Program will be monitored and documented. This monitoring includes ongoing approval of requirements and may include additional advice and assistance. Lack of adequate progress may be reported to my employer.

14. I understand that during the course of my participation in the Induction Program, I will be privy to the “educational records” of students at the School Site, as that term is defined by and used for purposes of the Family Educational Rights and Privacy Act (“FERPA”). Accordingly, I agree to abide by all of the confidentiality provisions and policies of FERPA with respect to such “education records.” Specifically, I acknowledge the rights of parents and students to maintain the privacy of “education records.”

15. I acknowledge having received from FCSS a “Notification of Rights Under FERPA” regarding my Induction Program records.

16. I hereby authorize FCSS to release all of my Induction Program records and/or any information contained therein to my employer, to determine amount and conditions of funding, and to assess progress toward completion of the Program.

17. I hereby authorize and acknowledge that FCSS may release all of my Induction Program records and/or any information contained therein to the Commission on Teacher Credentialing to facilitate my completion of the Program, and as required by the Commission on Teacher Credentialing.

18. All participant documentation from each year will be retained for an additional two years upon program completion. All documents beyond this timeline will be deleted from our database.

19. The Fresno County Superintendent of Schools does not discriminate on the basis of actual or perceived race, color, national origin, ancestry, religious creed, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, gender identity, gender expression or sexual orientation, or any other basis protected by federal, state or local law, ordinance or regulation, *in its educational program(s), employment or in the admission, retention, or graduation of students in the induction program.*

20. I also hereby consent to the recording and/or transmission of my image and/or voice (hereinafter “Recordings”) during my participation in the Induction Program. I acknowledge that FCSS will own such Recordings and further grant my consent to FCSS to copyright, display, use/reuse, modify, transmit, exhibit, print and reprint, publish and distribute such Recordings, in whole or in part, without restriction and without compensation, now and in the future, in any manner whatsoever related to FCSS business, including without limitation publications, advertisements, brochures, website posts, or other electronic displays and transmissions thereof for instructional, promotional, artistic, trade, commercial or other purposes. I further waive any right to inspect or approve the use of such Recordings, or other electronic displays and transmissions thereof. I further release and hold FCSS harmless from any and all liability arising out of the use of the Recordings in any manner or media whatsoever.

YES

NO

21. I acknowledge that my signature on this document constitutes a binding obligation to adhere to all existing contractual requirements between FCSS and my employing agency.