

# FCSS Teacher Induction

## RICA ILP

**ILP Submission Requirements:** Must be typed and demonstrate RICA preparation over the current semester. Teacher must be registered for the appropriate RICA subtest(s) this semester with a commitment to honor the examination date.

**Initial RICA ILP (Cells 1-4 & Initial Admin Collab) Due: February 16<sup>th</sup>**

**Final RICA ILP (Cells 1-7) Due: April 19<sup>th</sup> (Year 1) & April 5<sup>th</sup> (Year 2 & Pending ECOs)**

Participating Teacher: <b>Check one:</b> <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2	Induction Coach:	Teaching Assignment & Grade Level: Credential Type:
<b>FOCUS OF RICA</b>		
<b>Step 1:</b> Based upon the transition document from your preliminary program and collaboration with your Induction Coach/Induction Staff/Administrator, identify the RICA subtest(s) that you need to pass.		
<b>1. a) Have you attempted to take the RICA examination before?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No • What RICA subtest(s) do you need to pass? (Check all that apply) <input type="checkbox"/> Subtest I <input type="checkbox"/> Subtest II <input type="checkbox"/> Subtest III <b>b) If you answered yes to question (a):</b> • How many times have you taken the RICA examination? • Which area(s) were identified on the RICA Test Results report(s) as needing improvement?		
<b>2. a) What RICA subtest(s) do you <u>commit</u> to taking <i>this current semester</i>?</b> (Check all that apply) <input type="checkbox"/> Subtest I <input type="checkbox"/> Subtest II <input type="checkbox"/> Subtest III <b>b) In order to use this RICA ILP option, you will need to take your RICA subtest(s) this semester. Please identify the date you are registered for your RICA subtest(s) examination this semester.</b>		
<b>3. <u>RICA Resources:</u></b> What resources will you utilize as you prepare for the RICA subtest(s). As a reminder, you may access resources compiled on this <a href="#">Executive Order Candidate Resources</a> , but you are welcome to utilize other credible resources.		

<b>INITIAL ADMINISTRATOR COLLABORATIVE</b>	
<b>Step 2:</b> After you've developed Cells 1-4 of your RICA ILP, schedule a 15-minute meeting with your administrator (in-person or virtually) to share your ILP. • Share your <i>planning and preparation for the RICA subtest(s), including resources that you will be utilizing for your preparation.</i> • After sharing your ILP, you and your site administrator will have a discussion about how you can be better supported in preparation for your RICA subtest(s). Your administrator will complete the corresponding comments box and then sign and date. Take into consideration any feedback provided by your administrator. • Upload this document (Cells 1-4 & Initial Administrator Collaborative) to your digital account.	
<b>Administrator, through a discussion with your teacher, identify ways your site might support them in successfully passing their RICA subtest(s):</b>	
<b>Signature of Administrator:</b>  I understand and agree that my typed full name serves as my electronic signature.	<b>Date:</b>

## TIMELINE & INSIGHTS

**Step 3:** With your coach, discuss and determine a timeline that will allow you to plan and prepare for your RICA subtest(s) this semester. In Cell 4, clearly articulate the timeline you plan to follow to review and utilize each of the resources identified in Cell 3. In Cell 5, note insights and learnings you make as you review and study each resource.

### 4. Planned Timeline

Indicate the timeline you will follow to review and utilize each of your RICA resources. **\*Note:** You may make slight changes to this timeline as you review and utilize each of your resources this semester; however, your actual timeline should allow you to review and utilize all of your resources.

#### Example Planned Timeline:

- Feb. 12-24: Complete the [RICA Preparation course](#) through San Diego County Office of Education
- Feb. 26: Meet with my district reading specialist to ask questions from the RICA Preparation course and/or any other questions
- Mar. 2-23: Read [Ready for RICA](#)
- Mar. 25-29: Work with the [practice test](#) on the RICA website
- April 1: Study RICA flashcards
- April 4: Examination day!!

### 5. Key Learnings/Insights

Summarize your study process that took place over the semester. Please be sure that your summary is individualized to the process that you took to prepare for your identified RICA subtest(s).

#### Prompts to address in your summary:

As you describe your individualized learnings and study process for each source of research in Cell 4, please address these prompts.

- Describe your greatest insights, learnings, and findings regarding each RICA resource.
- What stood out to you when you reviewed/studied this RICA resource?
- How did this resource support you in your RICA preparation?

#### My Planned Timeline:

#### My Summary of Key Learnings/Insights:

## RESULTS & NEXT STEPS

**Step 4:** A response is required for Cells 6 and 7 below. In these cells you will share your results along with any next steps you may need to take.

### 6. Results

- a) What date did you take the RICA subtest(s) examination?
  - If you are unable to take your examination by the Final ILP due date, reach out to your designated Induction team member for information regarding your Final ILP submission.
- b) Have you received your results? If not, when will you receive your results?
- c) If you answered "yes" to the previous question, what were your results?
  - If you have passed your RICA subtest(s), be sure to email your RICA Test Results to Rachel Miller at [rmiller@fcoe.org](mailto:rmiller@fcoe.org).

### 7. Next Steps

- a) Do you have an additional preliminary requirement that you need to complete (Another RICA subtest)?
- b) If you answered "yes" to the previous question, what are your plans to begin working on this requirement?